



USDC - MIDDLE DISTRICT OF FLORIDA
invites applications for the position of:

Court Law Clerk

SALARY: \$64,009.00 - \$91,231.00 Annually
DIVISION: Tampa
DEPARTMENT: Staff Attorneys
OPENING DATE: 04/27/20

REPRESENTATIVE DUTIES:

The court law clerk researches legal issues and drafts proposed orders in civil actions filed by prisoners. A magistrate judge in the Tampa Division supervises the court law clerk, but the law clerk periodically works for all district and magistrate judges in the division.

MINIMUM QUALIFICATION REQUIREMENTS:

An applicant must possess a law degree, excellent research and writing skill, and proficiency in Word, Excel, Westlaw, and Lexis. The ideal candidate clerked for a federal judge, participated in law review or moot court at a prominent law school, and graduated in the top one-third of the law school class.

INFORMATION FOR APPLICANTS:

The appointment is available June 22, 2020 and continues through September 30, 2021 with a probability of extension.

An applicant must e-mail a cover letter, a résumé, a law school transcript, a writing sample, and a list of three professional references to <https://www.governmentjobs.com/careers/flmd>.

THE UNITED STATES GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER

United States citizenship or eligibility to work in the United States is required. Pay is deposited by electronic fund transfer only. A background check is a condition of employment.

* Salary is determined by work experience, federal service, and pay history.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.flmd.uscourts.gov>

Position #20-15
COURT LAW CLERK
LJ

401 W. Central Blvd, Suite 2100
Orlando, FL 32801
